

Sample Letter to Complain to a Debt Collector

[YOUR NAME]
[YOUR ADDRESS]

[DATE]

[DEBT COLLECTORS NAME] [DEBT COLLECTOR ADDRESS]

Dear Sir / Madam

RE: Alleged debt to [NAME OF CREDITOR]

Account No. XXXXX

I wish to complain about the debt collection practices of [DEBT COLLECTOR].

Insert the details of your complaint here. Include as much detail as you can e.g. dates, times and names of people involved.

Please ensure you stop the practices detailed above immediately.

I reserve the right to take further action as necessary, including complaining to the relevant EDR scheme and the regulators being the Australian Securities and Investments Commission or the Australian Competition and Consumer Commission.

Finally, I request that all future correspondence in this matter be in writing.

Yours faithfully,

[YOUR NAME]

Important:

This sample letter has been produced by Consumer Credit Legal Service (WA) Inc and can be used as a guide. You must insert your own details where appropriate and delete any information that is not relevant to your situation. Always date your letters. Always keep a copy of the letter you send. **Obtain legal advice if you do not understand.**